

DIRECTOR OF CENTRAL INTELLIGENCE  
Security Committee  
COMPARTMENTATION SUBCOMMITTEE

15 DEC 1978

MEMORANDUM FOR: SECOM Compartmentation Subcommittee Members

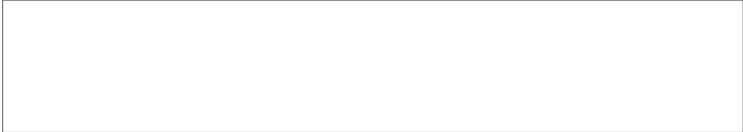
SUBJECT: Zero-Based Clearance Review

1. The DCI has directed that each NFIB agency and department conduct a zero-based review of all SCI accesses held by its personnel. CIA will also conduct a review of SCI accesses held by non-NFIB agencies. The Compartmentation Subcommittee, SECOM has been designated as the Executive Agent for conducting the review.
2. This review will require each NFIB agency and department to conduct an internal examination of all individual and/or billet positions currently authorized SCI access. A written justification (short paragraph) outlining the "need-to-know" requirement for each SCI access, the individual name and/or SCI billet number, and title will be submitted to the SIO of the NFIB agency or department for final validation and retention. In order to streamline the review, authority is granted to submit one justification for an entire branch, group, section, or unit if all assigned personnel require SCI access for the same reason; e.g., communicators working in a SCI communications center, analysts or other support personnel working in support of an SCI project. The single justification will also list the names of each individual or, in the case of DOD agencies, the SCI billet number and title.
3. The Special Security Center (SSC), CIA will also conduct a review of industrial contractors, many of whom hold SCI contracts with a number of Intelligence Community sponsors. Contractor monitors will be required to provide justification for all SCI indoctrinated contractors as well as the identity of their sponsor. CIA will collect the approval justification data and forward it to the sponsoring agency or program office for validation. CIA will not make access determinations for individuals sponsored by other agencies. Each member agency and department is requested to advise their SCI contractor monitors to cooperate fully with the SSC/CIA review.

This letter is  
unclassified  
when standing alone.

4. The DCI has requested that the SCI zero-based review be completed by 30 September 1979. On 15 February, 15 May and 1 August 1979, Compartmentation Subcommittee members will submit interim reports to the Subcommittee Chairman indicating the number of accesses/billets authorized, the number reviewed, the number of personnel debriefed or SCI billets deleted, and the number of billets/accesses remaining after the review. The final report should be submitted no later than 1 October 1979. Please submit interim and final reports in the attached format. Please also include a brief resume of your review in terms of overall results, recommendations, or other comments.

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Chairman, Compartmentation  
Subcommittee  
DCI Security Committee

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Report Format